

**St. Joseph's College
Garbally Park, Ballinasloe**

**SAFE DRIVING AND
VEHICLE PARKING
POLICY**



***THIS POLICY HAS BEEN PREPARED IN CONSULTATION WITH PARENTS,
STUDENTS, STAFF, THE BOARD OF MANAGEMENT***

The Safe Driving and Vehicle Parking Policy for students of St. Joseph's College Garbally, is designed to safeguard the health and safety of all persons on the school grounds and its environs, this includes Hylands and Ard Scoil Mhuire.

Driving to school and parking in the environs of St. Joseph's College is a privilege to be respected. St. Joseph's College Garbally requires all students who drive to, park and drive from St. Joseph's College and its environs to be in compliance with the Safe Driving and Vehicle Parking Policy.

Safe Driving and Vehicle Parking Policy for Students.

Students wishing to drive to, park and drive from St. Joseph's College and its environs must first satisfy the following conditions **before applying** for permission to drive and park on the grounds and in the environs of St. Joseph's College Garbally:

The Principal, Deputy Principal and Year Head must be satisfied with the students record of compliance with the school's behaviour policy.

The Principal and/or Deputy Principal must meet with the student and parent/s or guardian/s prior to issuing of the permit.

Be the holder of a full driving license and insurance.

Be in compliance with the Road Traffic Act.

On satisfying the above criteria students and their parents/guardians must consent to the following conditions:

- Agree to comply with the terms of the Safe Drive and Vehicle Parking Policy for students of St. Joseph's College Garbally.
- Apply and register their vehicle with the school.
- Accept that a scooter, a tractor or a motorbike application will not be considered.
- Accept all responsibly for loss or damage to cars, its equipment and its contents.
- Use their cars for the sole purpose of transporting themselves only to and from St. Joseph's College, Garbally.
- Provide written consent from parent/s/guardian/s of sibling/s being transported by the named driver to St. Joseph's College, Garbally. This documentation must be provided to the school before the issuing of a parking permit.
- Abide with the speed limit in Garbally College and its environs and drive appropriate to the given conditions, (Speeding, reckless operations, making excessive noise etc. will not be tolerated and will lead to the loss of parking privileges and possible disciplinary action.)
- Modified car exhausts are not permitted.
- Abide with all Road Traffic regulations.
- Park in the allocated parking space for the duration of the school day. (Vehicles cannot be accessed or moved during the school day.)
- Display their Parking Permit for the duration of the school day.
- Abide by the school's rule in regard to students' cars being 'out of bounds' for the duration of the school day. (Students are prohibited from sitting in and or loitering in the students' parking area. Eating and or smoking is not permitted in cars.)

- Abide by the school's rule that students may not use their own transport to travel to school events during the school day.

PARKING PERMITS WILL ONLY BE ISSUED TO THOSE WHO HAVE SATISFIED THE ABOVE CONDITIONS

THE SCHOOL WILL ONLY ISSUE A MAXIMUM OF 15 PERMITS EACH YEAR.

Students holding a Current Full License and insurance and wishing to avail of a parking permit must complete the following Application Form and submit a copy of their full license and insurance certificate to the Principal before the commencement of the academic school year.

Those students who obtain a Full Driving Licence at a later date can apply for permission at the appropriate time.

A meeting between the Principal and/or the Deputy Principal will be convened with the student and parent/s or guardian/s to assess the application.

On acceptance of their application students will be given a Parking Permit and an allocated parking space. Parking Permits must be on display for the duration of the school day.

This policy has been developed in co-operation with all partners and ratified by the Board of Management on 5th October 2023.

Application for a Student Parking Permit

Date _____

Student's Name _____ Year _____

Vehicle Information:

Registration Number _____ Make: _____

Model: _____ Colour: _____

Insurance Details

Insurance Provider (Not Broker) _____

Policy Number _____

Certificate Number _____

Date of expiry _____

To: The Principal of St. Joseph's College, Garbally

We, the Parent/s/Guardian of _____ give permission for my/our son to drive a car to St. Joseph's College, Garbally with the complete understanding and agreement of the following:

1. St. Joseph's College Garbally will not be responsible for any damage to or loss of property from the car while it is parked on school grounds and its environs
2. Violations of either driving or parking rules will result in my son's suspension and/or revocation of parking privilege. These include reckless operation, speeding, illegal parking, loitering in or around cars or any breach of the rules outlined in the parking policy/school rules.
3. It is the parents'/student's responsibility to ensure that all roadworthiness, licensing, and insurance requirements are valid. We accept that all such legal/statutory requirements are being fully complied with.
4. My/Our son holds a full driving licence

Parent/s Guardian Signature _____

Date _____